



## Kentucky Law Enforcement Torch Run Kick-off Mini-Conference and Awards Luncheon Monday, February 11, 2013

**Help Special Olympics Kentucky serve 6,000 athletes across the state!**

The Law Enforcement Torch Run Kick-Off and Awards Luncheon is a half-day conference that brings together law enforcement volunteers from throughout Kentucky to attend sessions on SOKY programs and fundraisers. It is also an opportunity to engage new volunteers and agencies who wish to learn different ways to get involved.

This is also a great opportunity for you to spend a few hours with Torch Run members and learn about all the activities planned for 2013. Registration will begin at 9:30 a.m. The Torch Run Conference will begin at 10:00 a.m. and last until 1:30 p.m.

**Awards Luncheon—Celebrate the Success of 2012!**  
**Registration is FREE and includes lunch!**

**What:** Law Enforcement Torch Run Kick-Off Mini-Conference and Awards Luncheon  
**Time:** 9:30 a.m. to 1:30 p.m.  
**Where:** Special Olympics Kentucky Office  
105 Lakeview Court  
Frankfort, Kentucky 40601

**Registration:** Mail or fax the attached registration form to 502-695-0496

**Deadline:** Thursday, January 31, 2013

**Contact:** **Jayna Oakley, Torch Run Liaison**  
Special Olympics Kentucky  
502-695-8222, ext. 113  
joakley@soky.org

### **MINI-CONFERENCE AGENDA:**

- 9:30 a.m.** Registration
- 10:00 a.m.** Welcome & 2012 Highlights
- 10:30 a.m.** SOKY 101--This will be an information-packed session from SOKY program staff on how competitions, programs and special projects happen and the importance of LETR's involvement in each of them.
- 11:15 a.m.** SOKY PR 101—Communications Director Mark Buerger discusses the SOKY PR process, social media and promoting TR events.
- 11:30 p.m.** The Year Ahead—Goals for 2013!
- 12:15 noon** Lunch and Awards
- 1:15 p.m.** Program Concludes, Pickup Shirts



**SPECIAL OLYMPICS KENTUCKY**

**KENTUCKY LAW ENFORCEMENT TORCH RUN  
Kick-Off Mini-Conference & Awards Luncheon**



Monday, February 11, 2013, Special Olympics Kentucky

**REGISTRATION FORM**

**PLEASE RETURN REGISTRATION FORMS BY THURSDAY, JANUARY 31, 2013.**

**Please complete and return this form:**

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

DEPARTMENT/AGENCY \_\_\_\_\_

DEPARTMENT/AGENCY ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ COUNTY \_\_\_\_\_ KY ZIP \_\_\_\_\_

OFFICE PHONE \_\_\_\_\_ FAX \_\_\_\_\_

HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**Please list the names of all attendees: (Please make copies of this form to list additional names.)**

**(Please place a star (\*) by your department's Torch Run Coordinator, if applicable):**

NAME _____	EMAIL _____

**Involvement:**

- \_\_\_\_\_ We are currently involved in the Torch Run.
- \_\_\_\_\_ We are NOT actively involved and would like more information about the Kentucky LETR.

**For additional information please contact:**

Jayna Oakley, Torch Run Liaison  
502-695-8222 or 1-800-633-7403

**Please return this form one of the following ways:**

Special Olympics Kentucky  
Att: Jayna Oakley  
Fax: 502-695-0496 or Email: joakley@soky.org

**Please note that we must commit to caterers for lunch.**

**If you must cancel, please do so at the earliest possible time.**

# Kentucky Law Enforcement Torch Run—2013 T-Shirt Pre-Order Guidelines

In order to track numbers better for the 2013 LETR Torch Run T-Shirt Sales Campaign, the following guidelines have been setup:

All departments/agencies will receive a Pre-Order form to place their orders by fax or email on the following dates:

Order Date #1: Monday, January 21, 2013 (May be picked up at our Feb. 11 Kickoff in Frankfort)

Order Date #2: Monday, February 11, 2013

Order Date #3: Friday, March 15, 2013

Order Date #4: Monday, April 15, 2013

Order Date #5: Wednesday, May 15, 2013

Order Date #6: Friday, June 14, 2016

- The “Pre-Order Form” was designed for you to list individual names and/or your department/agency’s name and to collect money prior to placing your order, if possible (see below).
- A maximum of 200 shirts per date may be ordered.
- Payment for shirts may be submitted in two ways:
  - 1) An agency, department or individual who has the ability to pre-pay for shirts ordered, may submit payment with their orders; and
  - 2) Prior to ordering additional shirts (200 maximum per order), money should be secured from previous sales and submitted with the order.
- Money collected may be submitted by money order, department or agency check or credit card.
- If you are ordering shirts to sell at a specific event, money will be due five days after that event.

**Make money orders/checks payable to:**

**SOKY or Special Olympics Kentucky**

**Mail payments to:**

Special Olympics Kentucky  
Jayna Oakley, Torch Run Liaison  
105 Lakeview Court  
Frankfort, Kentucky 40601

**Questions: call or email Jayna:**

502-695-8222  
800-633-7403  
joakley@soky.org



# KENTUCKY LAW ENFORCEMENT TORCH RUN — 2013 T-SHIRT FUNDRAISER PRE-ORDER FORM

Organization/Agency: \_\_\_\_\_ Contact's Name: \_\_\_\_\_  
 Organization/Agency Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Contact's Phone: \_\_\_\_\_ Contact's E-Mail: \_\_\_\_\_



## **PLEASE HELP US RAISE FUNDS FOR SPECIAL OLYMPICS KENTUCKY!**

Law enforcement, corrections and military personnel throughout the state sell t-shirts as a fundraiser for Special Olympics Kentucky. A new design is released each year that includes, and lists on the back of the shirt, top fundraising agencies from the previous year.

**Join your local law enforcement officers in supporting Special Olympics Kentucky by buying a t-shirt!**

Please print clearly. Don't forget to list how many shirts you want in each size. The prices per shirt are located above the sizes. For Department/Agency orders, please list your dept./agency under "Customer's Name" and the number of shirts you want in each size. Make as many copies of this form as you need to!

### ADULT SHIRT SIZES & PRICES

CUSTOMER'S NAME	ADDRESS, CITY, STATE, ZIP	PHONE	E-MAIL	ADULT SHIRT SIZES & PRICES							QT.	PRICE	AMT PAID	
				\$15	\$15	\$15	\$15	\$18	\$18	\$18				
				S	M	L	XL	2XL	3XL	4XL				
<b>TOTALS</b>														

