

DOCJT Unveils New Online Registration System

Kelly Foreman | Public Information Officer

The Department of Criminal Justice Training recently launched *TRIS – Training and Registration Information System* -- a new, gateway to personnel and training management for Kentucky law enforcement.

“TRIS is a completely automated data system that all Kentucky law enforcement managers to coordinate electronic class registration, search the availability of classes, access training records and check on current certification status,” explained Dr. John Bizzack, commissioner of DOCJT.

“Developed totally in-house and tested by security professionals, TRIS assures confidentiality while opening access to personnel information you need to efficiently and effectively coordinate your department’s training schedules,” Dr. Bizzack added.

Making records and registration information available online was the result of multiple requests to make training information and registration easily accessible, said Donna Masters, DOCJT Administrative Division director. “TRIS makes that information accessible on any computer, MDT, tablet or internet-capable communications device,” she explained.

Of course, security becomes an issue of concern on any internet based system.

“The TRIS team went to extremes to insure the security of the system, including security testing by an independent, outside firm” according to Kevin Rader, assistant director of the Administrative Division. “And, as an added security layer, system users initially will be limited to agency heads and authorized users who have completed TRIS training,” he said. Regional training programs for TRIS will soon be rolled out across Kentucky.

DOCJT Information Systems Manager Ande Godsey and Information Systems Engineer Richard Putnam, along with the records and registration staff, deserve credit for identifying a need of our clientele and initiating a new process to meet that need, Rader added.

“Registration and records access will both now be more efficient, less time consuming and much quicker,” Masters said.

“TRIS, we believe, will quickly become a major tool in enhancing the effectiveness of managing and scheduling training for Kentucky law enforcement personnel,” Dr. Bizzack concluded.

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TRIS

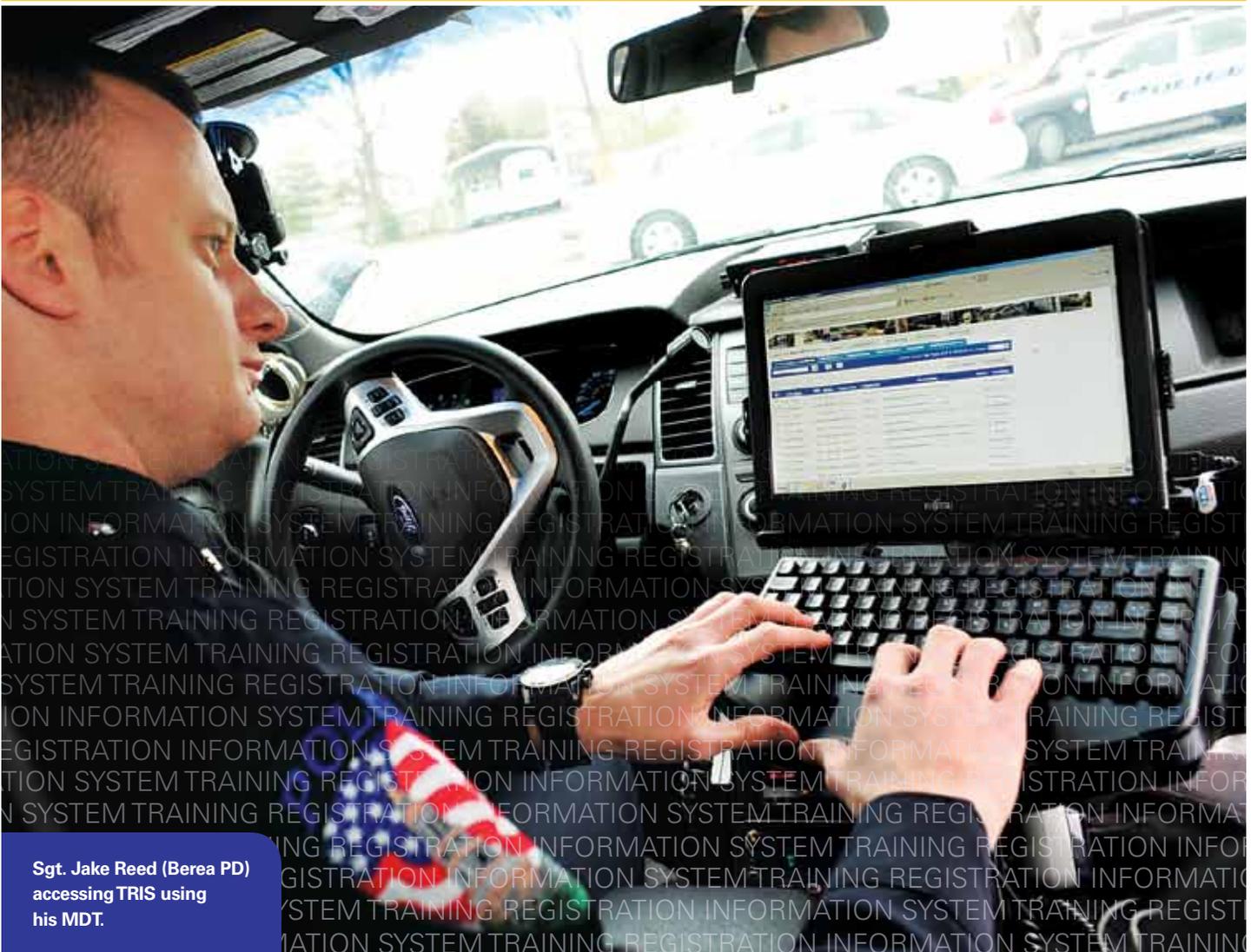
TRAINING &
REGISTRATION
INFORMATION
SYSTEM

The Department of Criminal Justice Training is pleased to provide law enforcement agencies throughout the Commonwealth the ability to register over the internet for classes, access training records, as well as search for course availability, personnel certification status and current course enrollment.

The Training & Registration Information System (TRIS) can be accessed from **anywhere** and at **any time**.



WEB: <https://docjt.ky.gov/tris>
EMAIL: docjt.tris@ky.gov



Sgt. Jake Reed (Berea PD)
accessing TRIS using
his MDT.

WHAT TRIS OFFERS:

1

COURSE STATUS: Upon login, the opening screen lists current course enrollment. Cancelled, denied and standby course requests are listed at the top followed by approved courses sorted by personnel last name and course begin date.

2

CERTIFICATION: Review POPS and TPS and/or CCSO certified personnel and their current year certification training hours. Breath Test expiration and termination dates are also available.

3

OPEN COURSES: The TRIS system displays all available courses including location and the type of training. Course prerequisites and detailed course descriptions are also included to help determine course suitability.

4

COURSE REQUEST: The Course Request menu displays all requested courses for an agency.

5

PERSONNEL: The Personnel tab displays those known to be employed by an agency.

6

TRAINING COMPLETED: TRIS provides access to training records for your personnel including the current year (KLEFPF) certified hours and total training hours completed.

While not an official transcript, it provides a course completion report for an individual.

Course Status »		Certification »		Open Courses		Course Request		Personnel		Training Completed			
search <input type="text"/>										Page 1 of 61 Records Per Page: 50			
										Export selected		Print selected	
<input type="checkbox"/>	Fullname	Completed	Course No.	Description	Hours	Location	Grade						
<input type="checkbox"/>	Headline Unit	7/26/2012	1518-11A	Crisis Intervention Team T-T-T	8		Pass						
<input type="checkbox"/>	Class Unit	7/20/2012	1662-10JR	Firearms Instructor	80	Richmond	Pass						
<input type="checkbox"/>	Front Seat	7/20/2012	112TDL-12J	CJIS - Full Access - In-Service - Online - 2012	4	Online	Pass						
<input type="checkbox"/>	Defensive Course	7/20/2012	112TDL-12J	CJIS - Full Access - In-Service - Online - 2012	4	Online	Pass						
<input type="checkbox"/>	Class Update	7/9/2012	1756-12J	Instructor Update - 2012	8	Richmond	Pass						
<input type="checkbox"/>	Requester Info	7/9/2012	1756-12J	Instructor Update - 2012	8	Richmond	Pass						
<input type="checkbox"/>	Info Update	7/9/2012	1756-12J	Instructor Update - 2012	8	Richmond	Pass						
<input type="checkbox"/>	Class Update	7/9/2012	1756-12J	Instructor Update - 2012	8	Richmond	Pass						

CONVENIENT

TRIS can be accessed at any time with internet access from your computer, MDT, iPhone, iPad or Android smart phones utilizing your devices' browser.

Search, Print and Export options are also tools provided for your convenience.



SECURE

In developing and implementing TRIS, security was a main concern.

Extensive testing was successfully conducted by an external security vendor to ensure that TRIS meets the highest level of security standards.



It's amazing how the new online application really streamlined the process of registration.

— LT. JASON HAYS,
BEREA POLICE DEPARTMENT

WHO CAN USE IT? HOW DO I GET IT?

As head of your agency you must submit a user access authorization form for personnel that are responsible for scheduling training or training records such as training directors and administrative staff.

Each person listed on the access authorization can review training records and register personnel for training. Download the form from docjt.ky.gov/tris



TRIS

TRAINING & REGISTRATION INFORMATION SYSTEM

WEB: <https://docjt.ky.gov/tris> • EMAIL: docjt.tris@ky.gov



“
*It's working fantastic!
Absolutely love it...
Although I'll be off
work, I will be able
to continue to enter
training requests as I
receive them via e-mail.*
”



— LT. GEORGE SCHREINER,
ALEXANDRIA POLICE DEPARTMENT

Keeping up with officer skill levels and developing a training plan that meets the expectations of your agency is no small task.

The Training & Registration Information System (TRIS) is a tool developed for your ease of use and convenience.

We encourage you to use it.

**TRAINING & REGISTRATION
INFORMATION SYSTEM**

For more information about the TRIS System:

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